

CONSTITUTION
OF
THE CINCINNATI CHAPTER
OF
THE NATIONAL ASSOCIATION OF PASTORAL MUSICIANS
(rev. November, 2005)

ARTICLE I: Mission Statement

The Cincinnati Chapter shares the vision of the National Association of Pastoral Musicians: “The National Association of Pastoral Musicians fosters the art of musical liturgy. The members of NPM serve the Catholic Church in the United States as musicians, clergy, liturgists, and other leaders of prayer.”

ARTICLE II: Membership and Voting

Voting membership of the Chapter is open to anyone who is interested in the ministry of pastoral musicians and who pays annual dues to the Chapter. Though it is not required that Chapter members be active members of the National Association, dual membership is highly encouraged. Each Chapter member in good standing will be mailed a ballot for election officers or for ratification of changes in the Constitution. Other issues will be determined by a majority vote at the annual membership meeting.

Activities and events sponsored by the Chapter shall be open to all dues paying members. The membership year is January 1 to December 31. Membership can be as an individual or as a Parish. A membership drive for renewals and new members shall be held in January each year. Only members in good standing may vote in Chapter elections and on Chapter issues.

Parish Membership:

Parish membership includes the pastor, the Music Director, and two additional pastoral musicians named by the Parish. All pastoral musicians of Parishes holding Parish membership are entitled to member reduced rates at programs and functions of the Chapter. However, voting rights are reserved to the Pastor, Music Director, and the two named pastoral musicians of the Parish. Chapter mailings and communications will be to the Pastor, Music Director, and two named pastoral musicians.

ARTICLE III: Officers and Executive Board

Officers shall hold office for two years with the exception of the Director and Assistant Director. Each year, the Assistant Director moves into the Director position. There are no term limits imposed. All officers must be Chapter members in good standing. Elections will be held annually on the following schedule:

Director	
Director elect/Assistant Director	Each year
Secretary	Even years
Treasurer	Even years
Hospitality	Odd years

The Director-elect/Assistant Director automatically assumes the position of Director after one year. He/she then serves in the position of Director for one year. The term year shall be from January 1 to December 31, with elections held in November for the next year. In the event of the resignation of the Director, the Assistant Director shall immediately assume the office of Director and fill the remainder of that Director’s term.

The Chapter Director, with the approval of the majority of the elected Board members, may remove an officer for lack of attendance or neglect of duties. Any vacancy occurring during the year shall be filled by the appointment of the Director, subject to ratification of the membership at the next meeting.

ARTICLE IV: Advisory Board

Members of the Advisory Board are those, who by their experience and leadership in the field of pastoral music, and their interest in the Association, serve to provide counsel to the Executive Board and the membership at large. Members of the Advisory Board do not have a vote on the Executive Board. They include:

1. The former Director of the Chapter who shall remain on the Advisory Board for at least two years
2. Any founding member of the Chapter in good standing who expresses a desire to serve in this capacity
3. A Chaplain as appointed by the Executive Board
4. An Organist Liaison who completes the nominating process through the National Association's Organist Committee with the approval of the Chapter Director
5. DMMD representative appointed annually by the DMMD
6. Any Chapter member appointed by the Executive Board to serve as consultant or project manager.

Members of the Advisory Board receive mailings and notification of the meetings and functions of the Chapter and shall be invited as needed to the Executive Board meetings. They must be Chapter members in good standing.

ARTICLE V: Meetings

The Cincinnati Chapter of the National Association of Pastoral Musicians shall hold at least one general meeting annually to which all members in good standing are invited. Members of the Executive Board of the Miami Valley Catholic Church Musicians shall receive notice of and be invited to this general meeting of the Chapter.

Meetings of the Executive Board shall be held as needed and are initiated by the Director or Assistant Director.

One member of the Executive Board shall represent the Chapter at meetings of the Archdiocesan Music Committee. This representative shall be appointed annually by the Chapter Director.

ARTICLE VI: Communication with Members

The Chapter shall communicate regularly with the membership about Chapter programming and events. The Chapter Director shall approve any and all information that is disseminated in the name of the Chapter and consults with the National Association of Pastoral Musicians' Chapter Council for direction in the case of any disagreements within the Chapter Executive Board.

ARTICLE VII: DMMD

The Director of Music Ministry Division (DMMD) reaches out to all those who work full time in music ministry – Music Directors, Music and Liturgy Directors, Clergy, and the many variations – to meet their needs in a specialized way. All Chapter members who serve as full time music and/or liturgy ministers in their parish are eligible to be members of the Chapter DMMD.

The Chapter DMMD meets independently of the regular membership of the Chapter and is dedicated to serve the professional and ministerial needs of its members. Professional level programming that serves the mission of the Chapter and the National Association is planned mostly through the efforts of the DMMD members. Each year the DMMD shall appoint a representative to the Chapter Advisory Board. There is no additional membership fee for qualified Chapter members to become members of the DMMD.

**BY-LAWS
OF
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OF
THE NATIONAL ASSOCIATION OF PASTORAL MUSICIANS**

1. DUES

Annual dues for membership in the Cincinnati Chapter of the National Association of Pastoral Musicians are \$10. for individual membership and \$25. for Parish membership. Dues are payable each year in January. Parish membership can list three members for mailings and regular Chapter communications, but any member of that Parish is entitled to discounted fees for NPM Chapter programming.

2. VOTING RIGHTS AND PROCEDURES

Members who have paid dues may participate in the election process for new officers as described in Articles II and III of the Constitution. Nominees for office shall be solicited by the Executive Board beginning in late summer, with elections to be held in November. All Chapter members in good standing are eligible to run for office.

Normal procedures for questions or business shall be: 1) proposal, 2) discussion, 3) voting. New agenda items should be sent to the Director at least two weeks before a given scheduled meeting. In many cases, the Executive Board can make decisions for the Chapter, and it is their discretion if or when to bring items to the general membership for a vote. If necessary, the Executive Board can solicit votes of the full membership by mail.

3. COMMITTEES AND SPECIAL PROJECTS

Committees may be appointed as needed by the Director with the approval of the Executive Board. Committees acting in the name of the Chapter shall be goal directed and may be dissolved at any time by a majority vote of the Executive Board members.

4. ORGANIZATIONAL RELATIONSHIPS

The Cincinnati Chapter of the National Association of Pastoral Musicians exists at the pleasure of the Archbishop of Cincinnati. The Chapter maintains communication with the National Association of Pastoral Musicians, primarily through the National Association's Chapter Council, and with the Music Committee of the Archdiocese of Cincinnati.

The Miami Valley Catholic Church Musicians (MVCCM), is formally a branch of the Cincinnati Chapter but operates both independently and cooperatively with the Cincinnati Chapter in terms of membership and programming.

The Chapter maintains communication with the National Association of Pastoral Musicians' Section for Organists and the AGO through an Organist Liaison as approved by both the Chapter Director and the NPM Section for Organists.